

**To: Councillors John Andreotti, Liz Faulkner, Jacqueline Jackson, Carrie Payne,
Tom Payne (Chair): You are summoned to attend this Parish Council meeting to transact the
following business:**

Ordinary Parish Council Meeting

Wednesday 16th July 2025 at 8pm in Allen's Green Village Hall

Public and press are welcome to attend. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments. Issues of concern will be taken into account where they fall within the Parish Council's jurisdiction, or forwarded to the appropriate agency.



Signed: Colin Marks, Proper Officer and Clerk to High Wych Parish Council

Date: 10th July 2025

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

25.051 To receive and accept apologies for absence

25.052 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (*including non-pecuniary*).
2. To receive members' requests for dispensations for declarable interests, and
To consider requests for dispensation as appropriate.

To note that Cllr Liz Faulkner has a dispensation on financial matters because her family has the litter and dog bin contract (except when the contract comes up for renewal).

25.053 To approve Minutes

1. Annual Parish Council Meeting, 14th May 2025
2. Ordinary Parish Council Meeting, 14th May 2025

To consider suspending the Meeting for Public Comments

25.054 To consider co-opting to fill the casual vacancies following the resignations of Cllr Dave Smith and Keith Jordan

25.055 Chairman's Announcements

25.056 Neighbourhood Police

1. Crime report
2. Cross border update

25.057 County and District Councillors' reports

25.058 Planning

1. New Planning Applications received

NONE		
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2. Decision Notices (for information only): See APPENDIX A below

3. Other planning matters:

1. To consider any late planning applications and other planning matters

25.059 Finance

1. To receive cashbook accounts at 30th June 2025
2. To approve bank reconciliation at 30th June 2025
3. Performance against budget at 30th June 2025
4. To approve payments for 16th July

5. Update: Annual Governance and Accountability Return (AGAR) 2024-25
6. To consider grant request from Citizens Advice Service

25.060 1. Highways

1. Speed and Volume study for Blounts Lane, Allen's Green: update
2. To note TRO 27903 Temporary 40mph Speed Restrictions on A414 Eastwick Road, Stanstead Abbots
3. To consider any other issues: Complaint about impeded footway, High Wych Lane

2. Footpaths and Public Rights of Way

1. To consider any issues

3. Other Parish Matters

1. High Wych Memorial Hall and car park:
 1. To ratify the appointment of Wells Construction for £1,856.33 (incl VAT) for access ramp and associated works.
 2. To note schedule of works for ramp and door
 3. To consider any other matters
2. To consider changing to .gov.uk email and website address to comply with government recommendations

25.061 1. Playing fields, buildings and Village Greens

1. Harlow Theatre Company

1. Update on any issues

2. Play area

1. To consider any issues

3. Any other matters raised

1. Padlock removed and gates left open KGV Field
2. Complaint about memorial tree planted on Allen's Green village green

2. Allotments :

1. To receive report
2. Water meter update

25.062 Correspondence: To note correspondence received (*for information only, unless indicated*)

- Parishioner: Complaint about memorial tree planted on Allen's Green (25.061.3.2)
- Parishioner: complaint about hedge overhang the footway in High Wych Lane (25.060.1.3)
- EHC: Update on new household bin arrangements
- Citizens Advice Service: Request for a grant (25.059.6)
- Cllr Eric Buckmaster: Fibre roll out in Villages in East Herts
- Cllr Eric Buckmaster: TRO 27903 - The Hertfordshire (Temporary 40mph Speed Restrictions on A414 Eastwick Road, Stanstead Abbots) Order 2025 (25.060.2)
- TEEC: Offer to move to .gov.uk email and website address (25.060.3.2)

25.063 Late items and other items for inclusion on future agendas

1. To note items received too late for inclusion on this agenda
2. To receive any other items for future agendas

25.064 Date and venue of next Parish Council Meeting

Ordinary Parish Council Meeting, 8pm Wednesday 15th September at High Wych Memorial Hall

APPENDIX Agenda item 25.058.2

Planning Decision Notices (as at 10th July, for information only)

3/25/0713/HH	Leaky Cauldron Corner. Erection of detached one bay cartlodge and home gym with associated landscaping	GRANTED
3/25/041/FUL	Surrounded, Coveys Lane. Retrospective change of use from grazing land to residential garden and installation of solar panels.	REFUSED
3/25/0384/HH	Mountfitchet, High Wych Road. Remove conservatory. Roof extension, loft conversion; single storey rear extension, single storey side and front infill extension; front roof extension	GRANTED
3/25/0633/CLPO	2 Burstead Cottages, Spellbrook. Single storey rear extension	GRANTED
3/25/0256/HH	Crumps Farm: Erect garden room and implement shed. RETROSPECTIVE	Awaited